

Ref : MGBPLC/HO/GSD/Cash Carrying/2025

Date : September 01, 2025

**REQUEST FOR PROPOSAL (RFP) REGARDING CASH CARRYING SERVICE**

Sealed proposals are hereby invited from renewed Cash Carrying Service Provider for Cash Carrying of Meghna Bank PLC as detailed below.

- 1) RFP Ref. No. and Date : MGBPLC/HO/GSD/Cash Carrying/2025,  
Dt.: 01/09/2025
- 2) Purpose of RFP : Cash Carrying for Branches, Sub Branches & ATM  
Booths of MGBPLC.
- 3) Eligibility for the tender : Any reputed and experienced firms in related field.  
Have country wide own network, with adequate  
Manpower and Logistic Equipment.
- 4) Name of the authorized office of Tender Schedule : General Services Department, Head Office Dhaka
- 5) Address of the office to submit the Tender Bid : Suvastu Imam Square (L-07), 65 Gulshan Avenue,  
Gulshan-1, Dhaka General Services Department, (in  
the designated Tender Box placed in the reception.
- 6) Name of Division/ Department inviting Tender : General Services Department, Head Office, Dhaka
- 7) Last date of submission of Tender Bid : Date: 08/09/2025 Time: 16:00 Hrs.
- 08) Opening Date & Time of the Schedule : Date: 08/09/2025 Time: 16:15 Hrs.
- 09) Details of Work : As detailed in the Tender Schedule (Enclosed)
- 10) Papers/certificates to be enclosed with the Tender Bid :
  - a) Copy of Trade License.
  - b) Copy of tax return certificate including TIN.
  - c) Copy of VAT certificate.
  - d) Satisfactory performance certificate.
  - e) Company Profile.
  - f) Six months Bank Statement.
- 10) Special instructions :
  - a) If any holiday falls on the date of opening of Tender bids, then it will open on next/following working day.
  - b) Tender Bids shall be declared ineligible if all papers/documents called for in serial no.: 09 are not enclosed.
  - c) Beside all above noted conditions all other terms and conditions mentioned in the Tender Schedule shall also apply.
  - d) Financial offer must be as per enclosed  
**Schedule**

The Bank reserves the right to accept or reject any or all the tender or any part thereof without assigning any reason whatsoever and reserves the right to further negotiate with any of the bidders. The Bank Authority also reserves the right to modify the specification etc.

  
Head of General Services Department

**SCHEDULE FOR CASH CARRYING SERVICE**

1. Name of the Company :

2. Office Address :

3. Please Specify the :  
Following

Sl. No.	Particulars	Remarks
a.	Composition of Cash Carrying Team	
b.	Team includes Gunman with firearms (Yes/No)	
c.	Features of Cash Carrying Vehicle	
d.	CIT Insurance Coverage (Yes/No) If yes, Type of Coverage of Risks	

**4. Type of Service:**

Sl. No.	Particulars	Service Type
a.	Price with Gunman & CIT Insurance Coverage	Type-A
b.	Price with Gunman without CIT Insurance Coverage	Type-B
c.	Price without Gunman and with CIT Insurance Coverage	Type-C
d.	Price without Gunman and without CIT Insurance Coverage	Type-D



**5. Operational Areas:**

**Dhaka Region (Zone-A): To and from any of the below:**

<b>Sl</b>	<b>Location</b>
1.	Bangladesh Bank Dhaka Office
2.	Principal Branch
3.	Chawkbazar Branch
4.	Motijheel Branch
5.	Dhanmondi Branch
6.	Uttara Branch
7.	Mirpur Branch
8.	Sonargaon Road Branch
9.	Banani Branch
10.	Bangshal Sub Branch
11.	Lalbagh Sub Branch
12.	Shah Mukhdum Sub Branch
13.	Hemayetpur Sub Branch

**Dhaka Region (Zone-B): To and from any of the below:**

<b>Sl</b>	<b>Location</b>
1.	Bangladesh Bank, Dhaka Office/ Principal Branch
2.	DEPZ Branch
3.	Kalampur Branch
4.	Bormi Bazar Branch
5.	Narayangonj Branch
6.	Bandura Branch
7.	Gazipur Chowrasta Branch
8.	Zirabo Branch
9.	Rampal Branch
10.	Pagla Branch
12.	Aganagar Branch
13.	Bhulta Branch
14.	Nimtola Sub Branch
15.	Mugrapara Sub Branch
16.	Kolatia Sub Branch





**Dhaka Region (Zone-C): To and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Dhaka Office/ Principal Branch
2.	Madhabdi Branch

**Dhaka Region (Zone-D): To and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Dhaka Office/ Principal Branch
2.	Kishoreganj Branch

**Chittagong Region (Zone-A) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Chittagong Office
2.	Agrabad Branch
3.	Madambibirhat Branch
4.	Jubilee Road Branch
5.	Aman Bazar Branch
6.	Khulshi Branch
7.	Panchlaish Branch
8.	Khatungonj Sub Branch

**Chittagong Region (Zone-B) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Chittagong Office/Agrabad Branch
2.	Patherhat Branch
3.	Anowara Branch
4.	Fatikchari Branch
5.	Noajishpur Sub Branch

**Sylhet Region to and from any of the below:**

Sl	Location	Rate/Trip
1.	Bangladesh Bank, Sylhet Office	
2.	Laldighir Par Branch	
3.	South Surma Branch	
4.	SUST Gate Sub Branch	



**Bogra Region (Zone-A) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Bogra Office
2.	Bogra Branch
3.	Hatikumrul Branch
4	Shah Bondagi Sub Branch

**Bogra Region (Zone-B) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Bogra Office/ MGBL Bogra Branch
2.	Kushtia Branch
3.	Pangsha Branch

**Bogra Region (Zone-C) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Bogra Office/ MGBL Bogra Branch
2.	Joypurhat Branch

**Rajshahi Region to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Rajshahi Office
2.	Rajshahi Branch
3.	Nowhata Bazar Sub Branch

**Barisal Region (Zone-A) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Barisal Office
2.	Barisal Branch
3.	BSMBCH Sub Branch



**Barisal Region (Zone-B) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Barisal Office/ MGBL Barisal Branch
2.	Nalchity Branch
3.	Takerhat Branch

**Rangpur Region (Zone-A) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Rangpur Office
2.	Rangpur Branch
3.	Sathibari Branch
4.	Pirgonj Sub Branch
5.	Badarganj Sub Branch

**Rangpur Region (Zone-B) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Rangpur Office/ MGBL Rangpur Bra.
2.	Chehelgazi Branch
3.	Dinajpur Sub Branch

**Khulna Region (Zone-A) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Khulna Office
2.	Khulna Branch
3.	Kopilmuni Sub Branch

**Khulna Region (Zone-B) to and from any of the below:**

Sl	Location
1.	Bangladesh Bank, Khulna Office
2.	Jessore Branch
3.	Noapara Sub Branch
4.	Monirampur Sub Branch



**Comilla Region to and from any of the below:**

Sl	Location
1.	Comilla Branch
2.	Munshirhat Branch

**Noakhali Region (Zone-A) to and from any of the below:**

Sl	Location
1.	Choyani Bazar Branch
2.	Zamindarhat Branch
3.	Senbagh Branch
4.	Feni Branch
5.	Maujdee Sub Branch

**Noakhali Region (Zone-B) to and from any of the below:**

Sl	Location
1.	Ananda Bazar Branch
2.	Rampur Bazar Branch

**6. Rate Per Trip:**

- Quote the price inclusive VAT & IT as per Govt. rules and regulations

**A. Dhaka Region**

Sl. No.	Description	Service Type	Amount in BDT
1.	Dhaka Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Dhaka Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	





Sl. No.	Description	Service Type	Amount in BDT
1.	Dhaka Region (Zone-C)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Dhaka Region (Zone-D)	Type: A	
		Type: B	
		Type: C	
		Type: D	

**B. Chattogram Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Chattogram Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Chattogram Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	

**C. Sylhet Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Sylhet Region	Type: A	
		Type: B	
		Type: C	
		Type: D	

**D. Bogra Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Bogra Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	





Sl. No.	Description	Service Type	Amount in BDT
1.	Bogra Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Bogra Region (Zone-C)	Type: A	
		Type: B	
		Type: C	
		Type: D	

**E. Rajshahi Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Rajshahi Region	Type: A	
		Type: B	
		Type: C	
		Type: D	

**F. Barishal Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Barishal Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Barishal Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	

**G. Rangpur Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Rangpur Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	



Sl. No.	Description	Service Type	Amount in BDT
1.	Rangpur Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	

**H. Khulna Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Khulna Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Khulna Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	

**I. Comilla Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Comilla Region	Type: A	
		Type: B	
		Type: C	
		Type: D	

**J. Noakhali Region:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Noakhali Region (Zone-A)	Type: A	
		Type: B	
		Type: C	
		Type: D	

Sl. No.	Description	Service Type	Amount in BDT
1.	Noakhali Region (Zone-B)	Type: A	
		Type: B	
		Type: C	
		Type: D	



**Price for Dedicated Vehicle:**

Sl. No.	Description	Service Type	Amount in BDT
1.	Within Dhaka City and around 50km radius of Dhaka City	Type: A	
		Type: B	
		Type: C	
		Type: D	

